



EUROPEAN COMMISSION

Secretariat-General

Directorate B - Institutional and Administrative Policies

SG.B.1-Corporate Management, Budget and Administration

Brussels,

OPERATIONAL CONCLUSIONS OF THE 9TH IT BOARD MEETING 22 JUNE 2016

Deputy Secretary-General Paraskevi Michou welcomed the participants and announced that Ms Veronica Gaffey (REGIO) has been elected by the GDR as new member of the IT Board to fill the vacant seat of Mr Zielinski (TAXUD).

The GDR vote also resulted in a reserve list to replace future departures from the Board, composed of Mr Matthew Hudson (SANTE) and Ms Anna Panagopoulou (RTD). Given the increasing corporate role of DG RTD's Common Support Center (CSC) in the Grant Management Domain, at the suggestion of Ms Michou, the members agreed to invite Ms Panagopoulou to the meeting whenever a file is discussed that touches the Grant Management domain.

Ms Michou also announced that during the ABM Steering Group of 16 June, the "Guidelines on financing of ICT" were presented and validated. The ABM Steering Group encouraged relevant services to further reflect on how best to finance corporate tools, the guidelines being a first step that could be further refined according to the needs.

Finally Ms Michou provided feedback on the draft revision of Commission Decision C(2006)3602 that was discussed during the Information Security Steering Board of 20 June before it will go into Inter-Service Consultation.

1. NEW OPERATIONAL INFORMATION SYSTEM (OPSYS) – RE-USE SCENARIOS FOR THE CORPORATE SOLUTIONS (PROJECT 2B): RESULT OF THE COST-BENEFIT ANALYSIS (DEVCO)

Ms Michou welcomed back the representatives of DGs DEVCO, NEAR and FPI to present the result of the cost-benefit analysis that had been requested by the IT Board.

Ms Krauss highlighted the considerable efforts that have been done by DEVCO, DIGIT and RTD for this cost-benefit analysis. She indicated sufficient convergence between the reusable components is needed as not to impair user experience. Finally she stressed the need for a long term commitment of all involved parties and having rapidly local governance in place with all stakeholders.

Mr Ten Bloemendal thanked the colleagues for their commitment in delivering this analysis as it concerned a very complex IT system. OPSYS is an opportunity to have an overview of operations by the EC in third countries, not only financial data

but also data on sector information and policy dialogues. He further highlighted that the extra cost for the reuse of an existing system is still an issue to be solved.

Ms Michou stressed the importance of working closer with delegations as well as the fact that the solution should be user-centric.

In the ensuing discussions, the members stressed the need for DEVCO to rationalise as well the processes the IT systems have to deliver prior to the implementation of the solution, so that the initial implementation costs can be lowered. The members continued by stating that the governance of the project should ensure that the wider Commission user community can benefit from the investments done in this project.

In that context Mr Tosetti stated that a new common governance structure for SEDIA, eProcurement and eGrant is being prepared.

With regard to specific building blocks, Ms Gheorghe supported the idea to explore the extension of the use of the JaGATE-ABAC interface to other systems.

Ms Michou concluded that the IT Board gives a positive opinion on Project 2B of OPSYS with the proposed commitment for reuse of existing solutions. DG DEVCO is invited to report back to the IT Board in November 2016 on:

- **A detailed work plan for Project 2B for all involved parties;**
- **A proposal for a local governance setup;**
- **A solution for the sharing of costs;**
- **An approach on the JaGATE interface.**

2. CLEARING EXERCISE: PROPOSAL FOR ALLOCATION

Ms Krauss presented the list of projects that the IT Investments Team has identified, as mandated by the IT Board, as potential beneficiaries of the additional budget of 1M€ that resulted from the Clearing exercise. Ms Krauss also distributed during the meeting an assessment matrix of the different proposals as an additional assistance for the IT Board to come to a decision.

After a short discussion, the IT Board members agreed to allocate the fully requested amounts to the following projects:

- **E-Workflow (DIGIT – 402,5 k€).** This is a very important horizontal building block. The May IT Board had requested DIGIT to accelerate their decision on the reuse of the Compass system of RTD as basis for the corporate E-Workflow by the September IT Board (instead of end-2016) and also to identify potential clients for the eWorkflow. The extra budget would enable them to start working earlier than 2017, support OPSYS as the first client using Compass workflow and support other potential projects and eProcurement. This is a cornerstone of rationalisation in grant management and indirect management with opportunities in other areas.
- **Better Regulation and Business Analytics (SG+DIGIT – 300 k€).** The option to include data analytics possibilities in the Better Regulation Portal (BRP) was

already requested by most IT Board members when the BRP was first presented in November to the Board. This project has therefore a high benefit. For this project, Ms Michou stressed that it is essential that the user community is consulted so that the users will be fully committed to using the solution. The extra budget cannot be used to finance a study but should be used to deliver a solution as the demand for this type of analytics capability will increase over the coming months.

- **Noah (SG – 60 k€).** Following the attacks of 22/03, the business continuity tool of the Commission needs to be improved.

As no conclusion could be reached on the allocation of the remaining 237,5 k€ between the projects *eProcurement* and *Corporate Search*, it was decided to consult the IT Board members over this via a written procedure.

The Chair concluded that the 1 M€ is allocated as follows:

- **E-Workflow: 402,5 k€**
- **Better Regulation and Business Analytics (SG+DIGIT): 300 k€**
- **Noah (SG): 60 k€**

Following a written procedure that ended on 25 June, the IT Board members decided to allocate the remaining 237,5 k€ to the Corporate Search project.

3. PROJECTS FOR ATTENTION

3.1. Staff Matters Portal Project (HR and PMO)

Mr Will and Ms Vega gave a brief presentation of the project that aims to deliver a new integrated *Staff Matters Portal*. This project is seen as a key enabler of the HR modernisation exercise, both to better serve the staff of the Commission for HR/PMO-related processes and to review some internal processes inside DG HR.

Mr Will stressed the fact that this portal will not de-humanise the contacts with the clients. Staff will still have the possibility for a personal contact, either via the phone or via a personal appointment, although the policy may differentiate between HR and PMO. The new portal should be the main entry point and channel of communication with the client and should link to the relevant places in for instance SYSPER and JSIS Online. Finally, the underlying business model can be different between DG HR and PMO, where PMO would opt for a central dispatching while in DG HR the relevant business unit would be the first contact point.

During the ensuing discussion, the members welcome the initiative and stated that the project comes just at the right moment. Members stressed the need for rapid response times. Mr Will replied that this is indeed a key and continuous point of attention. Prior to the start of the new system, the current response times will be measured as baseline for monitoring improvement.

On the question whether staff in delegations is also in scope, the answer was positive.

With regard to the cost estimations, Mr Will confirmed that only phase 1 (the portal itself) was currently included. For the second phase (backoffice) a separate estimation will be made once the orientations are clear.

Finally, on the technical choice between the different ticketing systems, it was suggested that DIGIT presented a roadmap for those tools and a clear positioning for different use case scenarios.

Ms Michou concluded that this project is welcomed by the IT Board as a key enabler for the HR modernisation exercise and she suggested to progress even faster on it. She also invited DG HR to present the project to the GDR in the fall.

3.2. INFREP (GROW)

Ms Krauss drew the attention of the IT Board members to the project INFREP (Infringement Reporting) of DG GROW, indicated the clear links with the corporate THEMIS project of SG and suggested that the local needs of the DGs in the context of infringement handling should be analysed. As the project charter of the THEMIS project is currently being elaborated, she proposed to come back to both projects in the September meeting.

Ms Michou concluded that both projects should be discussed in the September meeting and asked GROW to get in contact with the relevant SG units to ensure that their needs can be listed in the project charter of THEMIS.

4. PROJECTS FOR INFORMATION (POSITIVE OPINION BY THE IT INVESTMENTS TEAM)

The IT Board endorsed the positive opinion given by the IT Investments Team for the list of projects provided for information ([link to list of projects](#)).

5. AOB

None

The next meeting of the IT Board will take place on Monday 19 September from 16:00 to 18:00 in room BERL 04/B.

Contact for the minutes: Peter Van Landegem (91552)

Annex: List of Participants

IT Board Members

- Paraskevi MICHOU (SG, chair)
- Isabelle BENOLIEL (COMP)
- Veronica GAFFEY (REGIO) - excused
- Daniela GHEORGHE (BUDG)
- Gail KENT (CNECT)
- Peter SANDLER (TRADE)
- Angelo TOSETTI (DIGIT)
- Matthias WILL (HR)

Other Attendees

- Dirk LAPAGE (BUDG)
- Isabelle KRAUSS (DIGIT)
- Bernard MAGENHANN (DIGIT)
- Athanasios MARASLIS (DIGIT)
- Marta SILVA MENDES (HR)
- Daniel WILLE (HR)
- Manuela VEIGA (PMO)
- Stephano N'DONG (RTD)
- Ana PANAGOPOULOU (acting for RTD)
- Siegfried DELWICHE (SG)
- Peter VAN LANDEGEM (SG)

For point 1 only:

- Fernando CENTURIONE (DEVCO)
- Jerome LE ROY (DEVCO)
- Thierry MATHISSE (DEVCO)
- Jan TEN BLOEMENDAL (DEVCO)
- Denis THIEULIN (DEVCO)
- Philippe BIERLAIRE (DIGIT)
- Victor BOJKOV (NEAR)

For point 3 only:

- Konstantin PASHEV (GROW)
- Martin GRITSCH (SG)